

Bonnie Nilsen
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Highlights of Qualifications:

Exceptional written and verbal communication skills.
Excellent facilitator and organizer.
Able to work effectively in a group setting or independently.
45+ years experience in design and publishing.
40+ years experience in community development.
30+ years experience with computers.
20+ years experience online and developing websites.

Experience

Computer Skills

Able to create and maintain websites. Able to install and evaluate new software and programs.
Knowledgeable in areas of hardware setup, repair, maintenance, upgrading and troubleshooting.

Home page: BLNdesign.com

Training Skills

In collaboration with others, developed materials for, and facilitated workshops on:
HTML and web design
Computer and internet usage
Advocacy issues

Currently teaching several computer classes with [Cary Senior Tech Education](#).
Taught computer and internet skills to middle school students.
Taught HTML workshops in conjunction with internet consulting firm.
Demystified computer basics for several first time users on an individual basis.

Communication Skills

Counselled advocacy clients in a one-to-one setting and presented clients' cases at Ministry of Human Resources (Canada) tribunal hearings.

Employment History

2012 – 2016	Wake Co. Election Official for Early Voting and General Election
1997 - present	Owner, BLNdesign, Nelson, BC, Canada and Apex, NC
2004 – 2011	Production Coordinator: Video Billboard, Nelson, BC, Canada
2000	Volunteer Kootenays Project Coordinator, Nelson, BC, Canada
1996 -1997	Computer Instructor, Lake Street School, Nelson, BC, Canada

Prior years: variety of positions as resident care aide, licensed practical nurse, cardiology technician, graphic artist, line camera operator, marketing survey phone line coordinator, retail clerk.

Volunteer History: Community Work

Current

Cary Senior Tech Education: Instructor, Coach and Website Manager, Board of Directors (Scheduling)
Computer software instructor: Apex Community Center

Previous

Kootenay Internet Communications Society: Board Chair, Director
Celebrating Women in Mid-Life Project: Steering Committee
Castleview Local - Hospital Employees' Union: Chair, Shop Steward
Castlegar and District Hospital: Director
Castlegar Health Planning Council: Steering Committee
Castlegar Advocacy: Coordinator

Formal Education

1998	Bachelor of General Studies, Open Learning Agency, Burnaby, BC, Canada
1989-1991	University Transfer, Selkirk College, Castlegar, BC, Canada
1986-1987	Electronic Publishing Certificate, Selkirk College, Castlegar, BC, Canada
1985-1986	Graphic Design Certificate, Selkirk College, Castlegar, BC, Canada
1974	Licensed Practical Nursing Certificate, Vancouver Community College, BC, Canada
1965-1968	Liberal Arts Program, Brooklyn College, Brooklyn, NY
1965	Graduated, Fort Hamilton High School, Brooklyn, NY; Regents Scholarship

Informal Education

I continually upgrade my skills by taking online courses and workshops, by attending conferences, and by reading technical blogs.

Other Interests

Genealogy, classical music

References available on request